

LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Planning, Trees and Highways Committee Meeting on Tuesday 7th September 2021, held in the Parish Hall, Kings Drive, Leicester Forest East commencing at 7.00pm.

Present: P. Kitchen D. Di Palma C. Lawrence
I. Dracup P. Linnett

Councillor Di Palma's Support Worker

Mrs H. E. Mann – Clerk to the Council

PTH 21.98 To receive apologies for absence
Councillor Darlison sent his apologies, which the Committee duly accepted.

PTH 21.99 To receive Disclosures of Interest in accordance with the Code of Conduct
None.

PTH 21.100 To adjourn the meeting to receive Questions from the Public
None.

PTH 21.101 To confirm the Minutes of the Planning, Trees and Highways Committee Meeting held on Tuesday 3rd August 2021
Amendments: Clerk to specify her actions in relation to the salt bin application. Subject to that amendment, Councillor Linnett proposed accepting the minutes, Councillor Lawrence seconded. The Committee unanimously agreed, apart from Councillor Dracup who was not at that meeting. Carried.

Clerk to amend minutes.

PTH 21.102 To discuss matters arising from those minutes:
(a) Neighbourhood development plan update
Councillor Kitchen explained that Blaby District Council had selected an external examiner for the Neighbourhood development Plan and gave the Parish Council a deadline of 03.09.2021 to approve the examiner (i.e. prior to this meeting). Therefore, the Clerk had sought approval from the Chairman of the Council and the Chairman of the planning Committee which they gave. The Planning Committee reiterated its approval. A report will be received from the external examiner once their examination of the documents is complete.

(b) Christmas Lights update
The Christmas Lights have been ordered and new lamp post details given (reduced number near Parish Hall and Warren Lane and some more outside Stafford Leys school and on Hinckley Road). The Clerk is in the process of completing the necessary s. 178 licence.

Clerk to complete s. 178 licence for Christmas Lights.

(c) Lubbethorpe Liaison Meeting
Councillor Di Palma is awaiting a date from Braunstone Town Council for the next meeting.

(d) Salt Bin update

The Clerk emailed LCC Highways (06.07.2021) to see if consultees need to physically sign the form to say they've been consulted. A reply was received to say physical signing of the form, by all consultees, is not necessary. Letters were sent to relevant residents 24.08.2021 and a notice was added to Facebook and the Parish Council's website. The deadline of 27.09.2021 was given. If no objections received by that date, the Clerk will complete the form and send to LCC Highways. No objections received so far.

Clerk to:

- *Complete salt bin application*
- *Double check house numbers to ensure all relevant residents have been consulted*
- *Keep on agenda.*

(e) Overgrown hedges in the Parish update

All have now been cut back.

Clerk to remove from agenda.

(f) To discuss repeated flooding on A47 update

LCC Highways have scheduled in the works, but no date was given.

Clerk to:

- *Ask County Councillor Chapman what date the works will be completed.*
- *IF Councillor Chapman does not know when the work will be completed, email LCC Highways every month until the works are completed.*

PTH 21.103

To discuss possible ways to encourage wildlife to thrive around in the Parish

A representative from a local Wildlife Group was due to attend the meeting but was unable to attend.

Clerk to invite the representative to attend a meeting at a later date.

PTH 21.104

To discuss Planning Applications:

(a) 21/0157/RM – Parcel R10 Beggars Lane Lubbesthorpe – internal amendments

No Comment.

(b) 21/0905/TPO – 7 Heathley Close – work to ash tree

No Comment.

(c) 21/0771/HH – 17 Teal Close - demolition of existing garage and erection of single storey side extension

No Comment.

(d) 21/0762/HH – 27 Hinkley Road – single story rear extension

No Comment.

PTH 21.105

To discuss planning decisions made:

(a) 21/0484/HH – 20 Regents Walk – single storey garage to side elevation – GRANTED

Noted.

(b) 21/0453/HH – 33 Hinckley Road – Retention of outbuilding to rear garden – GRANTED

Noted.

PTH 21.106 **To discuss Planning Applications/Decisions/Enforcement cases received after agenda was prepared:**
(a) E21/0247/UDRES – 12 Priory Walk, installation of a driveway without drainage
Noted.

PTH 21.107 **Lubbesthorpe MUGA update**
The Clerk read an email received from Blaby District Council's Planning Department regarding the process for approving the Lubbesthorpe MUGA which had been received in response to the Parish Council's query.

Councillor Linnett asked if the project had gone out to tender yet, the Clerk was not privy to that information.

PTH 21.108 **To discuss quotes for remaining Tree Survey works to Forest East Park**
One quote has been received, the other two are expected before next month's Committee meetings.

Clerk to add this to the Parks agenda.

PTH 21.109 **To discuss issues on Grange Avenue**
Clerk to add this to the Parks agenda.

PTH 21.110 **To discuss damage to bench outside Forest Park Restaurant and establish who owns the bench**
It has been confirmed to the Clerk that the bench is owned by the Parish Council.

Councillor Dracup proposed having the damaged bench (located next to the Forest Park restaurant, on the A47) removed, purchasing a new, metal bench (the same as the others previously purchased by the Parish Council) and to have the new bench fitted. Councillor Linnett seconded. The Committee unanimously agreed. Carried.

- Clerk to:*
- *Purchase new bench, and*
 - *Ask handyman to remove old bench and install new bench.*

The Parish Council has the power to spend money on purchasing a bench to put on the grass verge of the highway under the Parish Council Act 1957, s.1.

PTH 21.111 **To discuss email received from LCC Highways in relation to Traffic Calming measures in Lubbesthorpe**
Councillor Kitchen summarised the email. A plan, as part of the s. 106 requirements, was submitted by the developers for traffic calming measures. However, this plan was rejected so nothing further has happened about traffic calming. LCC Highways have no budget to change the scheme and rely on the S106 monies from the developer. No monies have been deposited with LCC and nothing happens now until the developer submits new plans or seeks discharge.

Noted.

Clerk to remove from agenda.

PTH 21.112 **To discuss £25,000 funding each County Councillor is receiving for Highways Improvements**

The Clerk had made the recommendations previously suggested by the Council to County Councillors Chapman and Breckon, these are being looked into. At the previous Council meeting, Councillor Chapman had suggested a new MVAS may be feasible.

After discussion, the Clerk was asked to contact County Councillor Chapman and ask for a solar-powered MVAS.

PTH 21.113 To discuss making a nomination for the Community Awards

Councillor Linnett proposed nominating the volunteer who started the WhatsApp group at the start of lockdown to ensure vulnerable residents received the food and groceries they needed but were unable to obtain themselves. This volunteer also made sure every household in Leicester Forest East received a leaflet with details on the scheme, so they were able to contact the volunteer group if they needed anything delivering to them. Councillor Lawrence seconded. The Committee unanimously agreed. Carried.

Clerk to action urgently.

PTH 21.114 Date of next meeting

Tuesday 5th October at 7.00pm.

The meeting closed at 7.28pm.