

LEICESTER FOREST EAST PARISH COUNCIL

Minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting on Tuesday 1st March 2022, held at the Parish Hall, Kings Drive, Leicester Forest East, commencing at 7.45pm.

Present: R. Darlison P. Kitchen P. Linnett
C. Lawrence D. Dawes D. Di Palma

Member of the Public
Mrs H. E. Mann – Clerk to the Parish Council

PH&E 22.24 To receive apologies for absence
None.

PH&E 22.25 To receive disclosures of interest in accordance with the code of conduct
None.

PH&E 22.26 To adjourn the meeting to receive questions from members of the public
A member of the public attended in person and asked that Parish Council staff be given the authority (and necessary equipment) to lock the MUGA gates in inclement weather, i.e. when the MUGA surface is icy/snowy. This would be to prevent potential accidents.

Resolved: The Committee unanimously resolved to purchase three locks (all with the same key) to enable parish Council staff to lock the MUGA in adverse weather conditions.

Clerk to buy three padlocks for MUGA and prepare laminated signs explaining why the MUGA has been locked, also to purchase cable ties to enable the signs to be put up.

PH&E 22.27 To confirm the minutes of the Parks, Hall, Events and LiFE Magazine Committee Meeting held on Tuesday 1st February 2022 as a true record

Resolved: subject to an amendment at 22.17 (a), the Committee resolved, by a majority decision, to accept the February minutes as a true and accurate record.

Clerk to clarify how to record a vote to accept minutes when not all councillors who are at the approval meeting were at the previous meeting.

PH&E 22.28 To discuss matters arising from those minutes:
(a) Purchase of a bench with the money donated to the Parish Council from the Bowls Club update
To be installed imminently.

(b) To discuss quotes for linking perimeter path with existing David Wilson path plus MUGA paths and pad under Boyers Park gate

One quote received (to obtain approximate level of expense) from Lawn Care Doctors of £7,000 plus VAT.

Clerk to obtain two more quotes for linking perimeter path with existing David Wilson path plus MUGA paths and pad under Boyers Park gate.

(c) To consider 3 quotes for play inspections

Clerk to add this contract for review during the upcoming 12 months and bring that list for approval at the March Council meeting.

(d) Free tree and hedge packs from Leicestershire County Council update

The Committee thanked the relevant Councillor for their hard work planting the trees which will hopefully be completed by the end of the month.

(e) To discuss Spring edition of LiFE Magazine

One quote has been received for printing the spring edition of LiFE, from Norwood Press, dependent on the number of pages printed.

The Clerk is working towards a mid-May publication date.

Clerk to:

- *obtain two more quotations for printing and distribution of the spring edition of LiFE magazine.*
- *Clerk to include the following in the spring edition of LiFE: pictures of the new trees being planted, a photograph of TCV working on the parks, photographs of the new MUGA, a question on whether a new noticeboard outside the Forest Park restaurant would be welcomed by residents.*

PH&E 22.29 Forest East Park, Kings Walk Park and Spinney matters

None.

PH&E 22.30 To discuss other Parks and Halls Matters

(a) To discuss possible damage to residents' fences on Tristram Close from the Parish Council's hedge

After discussion the Clerk was asked to remove 'possible damage to residents' fences on Tristram Close' from the Parish Council's hedge from the agenda.

(b) To discuss security guard's recommendation to change internal door between Parish Hall and changing room to a fire door

The handyman is looking at quotes for doors.

(c) To discuss a new path around the wildflower area

Clerk to keep new path around the wildflower area on agenda as she was asked to obtain a quote only once the new benches and planters are purchased and installed.

(d) To discuss remedial works to either side of Parish Hall entrance gates to make good before new Grounds Maintenance Contract is started

One quotation has been received from Lawn Care Doctors of £4,980 plus VAT so Clerk to obtain two further quotes.

(e) To discuss quote for redecoration of Parish Hall

Resolved: The Committee unanimously voted to accept LFE Painters and Decorators quote of £700 to redecorate the Parish Hall; their work was of a very high quality when they redecorate the foyer.

Clerk to inform LFE Painters and Decorators of the Parish Council's decision and ask that the work be completed before the end of the financial year and at a time when the hall is not in use by hirers if possible.

The Parish Council has the power to spend money on maintaining its Parish Hall under the Local Government (Miscellaneous Provisions) Act 1976, s. 19.

(f) To discuss dripping pipe from boiler vent on outside of Parish Hall

This has been fixed today.

(g) To discuss locking the MUGA during bouts of icy weather

Discussed in the public participation section of the agenda, PH&E 22.26, above.

(h) To consider replacing wooden bollards at edge of playing fields for boulders

Clerk to get prices for removing the wooden bollards and installing large boulders.

(i) To consider purchasing a wheelchair for use in emergencies at the Parish Hall

Resolved: The Committee unanimously resolved to purchase an inexpensive wheelchair to be kept in the storeroom.

Clerk to purchase inexpensive wheelchair and inform all hirers and Council staff of this.

The Parish Council has the power to equip its Parish Hall under the Local Government (Miscellaneous Provisions) Act 1976, s. 19.

(j) To consider taking part in the Great British Spring Clean 2022

A date was set of Saturday 2nd April 2022, 10am-12noon, for a litter-pick to coincide with the Great British Spring Clean 2022.

Clerk to:

- *Inform the Great British Spring Clean team of the Council's litter pick.*
- *Contact rapid Relief Team and ask if they are willing to participate.*
- *Add the litter pick to the Noticeboards, website and Facebook.*
- *Organise litter bags and litter-pickers.*

(k) To discuss slabs outside Parish Hall

Keep on agenda.

(l) Reg Neal Room Internet Booster update

BT sent a new hub in error. TP link booster ordered 28.02.2022.

The Parish Council has the power to equip its Parish Hall under the Local Government (Miscellaneous Provisions) Act 1976, s. 19.

(m) To consider moving car park bin to path between Parish Hall and David Wilson estate

Resolved: The Committee unanimously agreed to move the bin in the car park to the start of the path between the Parish Hall car park and the new David Wilson estate.

Clerk to ask handyman to move car park bin to path between Parish Hall and David Wilson estate and make secure.

The Parish Council has the power to spend money maintaining its Parks under the Open Spaces Act 1906, s. 10.

(n) To consider purchasing WW1/WW2 remembrance benches

Councillors to recommend locations for next meeting.

Clerk to keep WW1/WW2 remembrance benches on agenda.

PH&E 22.31

Events

(a) Quiz Night

No update.

(b) Ratby Brass Band performance in 2022

Resolved: The Committee unanimously resolved to ask Ratby Brass Band to perform outdoors on Sunday 18th September.

Clerk to inform Ratby Brass Band of the Committee's decision to ask them to perform outdoors on Sunday 18th September.

PH&E 22.32

To discuss MUGA issues:

Covered above.

PH&E 22.33

To discuss Blaby District Council's quote for the Waste Management Contract

Resolved: The Committee unanimously resolved to accept Blaby District Council's quotation of £9,700.08 plus VAT for the period 01.04.2022 – 31.03.2023 for litter bin and dog bin emptying plus litter picking. It was noted that Financial Regulation 11.3 had been temporarily suspended to allow the Committee to accept this quotation.

Clerk to:

- *Ask other PCs which they use form bin emptying next year plus ask other District Councils if they could quote for the work.*
- *Let BDC know the Committee has accepted their quotation.*
- *Add a note of the contracts list to review next year.*

PH&E 22.34 To consider Blaby District Council Community Grants

Clerk to keep on agenda and find out if funding could be claimed retrospectively for the new wildflower garden.

PH&E 22.35 Date of next Meeting

Tuesday 5th April 2022 at 7.00pm.

The meeting closed at 8.40pm.