



Leicester Forest East

Parish Council

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Parish Clerk:

Mrs. S. L. Jones

30th October 2017

You are summoned to attend a Parks, Hall & Events Committee Meeting to be held on Tuesday 7th November 2017 in the Committee Room, Parish Hall, Kings Drive, Leicester Forest East, commencing at 7.30pm.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND.

A G E N D A

1. Apologies for Absence
2. To receive Disclosures of Interest
3. To adjourn the meeting to receive Questions from the Public
4. To confirm the Minutes of the Parks, Hall & Events Committee Meeting held on 29th August 2017 are a true copy.
5. Matters arising from those Minutes:
 - (a) PH&E17.56(b) – to confirm that the decoration of the hall has been completed.
 - (b) PH&E17.56(c) – Surfaces beneath play equipment, Forest East Park for further consideration
 - (c) PH&E17.56(d) – to confirm that the ditches are being cleared – 7/11/17
 - (d) PH&E17.56(g) – update on the Comedy Festival
 - (e) PH&E17.56(i) – to confirm the fire door is now fitted
 - (f) PH&E17.56(j) – to confirm the line marking of the car park is now completed.
 - (g) PH&E17.56(k) – to confirm the work on the trees on the Kings Walk Playing fields has been carried out.
 - (h) PH&E17.56(l) – to confirm that the Dog Waste Bag dispensers are no longer available to the parish.
 - (i) PH&E17.57(c) – Telephone Lines update
6. Parish Hall Matters
7. Forest East Park, Kings Walk Play Area, Spinney matters
 - (a) Damaged Wooden bollards, Kings Walk Play Area
 - (b) Annual Inspection of all play equipment
8. Events for 2017/18
9. Action List
10. To advise Members that they are required to set their Budget for 2018/19 at their December meeting
11. Date of next meeting - tba

Mrs. S. L. Jones
Clerk to the Parish Council