



Leicester Forest East

Parish Council

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Parish Clerk:

Mrs. S. L. Jones

18th May 2017

You are summoned to attend a Parks, Hall & Events Committee Meeting to be held on Wednesday 24th May 2017 in the Committee Room, Parish Hall, Kings Drive, Leicester Forest East, commencing at 7.00pm.

Members of the Public are Welcome to Attend

AGENDA

1. To Elect a Chairman for 2017/18
2. To Elect a Vice-Chairman for 2017/18
3. Apologies for Absence
4. To receive Disclosure of Interest
5. To receive Questions from the Public on Agenda Items
6. To confirm the Minutes of the Parks, Hall & Events Committee Meeting held on 25/4/17 as a true record.
7. Matters arising from those Minutes
 - (a) PH&E17.26(a) – Maintenance Programme for hedges/trees within the Forest East Park
 - (b) PH&E17.26(a) – Overhanging Trees – Forest East Park – update from the Clerk.
 - (c) PH&E17.26(b) – Bird/Bat Boxes – update from the Clerk
 - (d) PH&E17.27(a) – Nappy Disposal Box – update from the Clerk
 - (e) PH&E17.27(b) – Decoration of Parish Hall – update from the Clerk
 - (f) PH&E17.28(b) – Standing Water, play area, Forest East Park – To receive the Quotations for laying wet pour safety surfaces beneath the play equipment.
 - (g) PH&E17.28(c) – Ditches – update from the Clerk
 - (h) PH&E17.28(d) – Play Equipment for 2017/18 – Kings Walk Play Park
 - (i) PH&E17.28(e) – Annual Maintenance of area at the front of the car park, parish hall
 - (j) PH&E17.29 – Plant Tub – parish hall – update from the Clerk
 - (k) PH&E17.30(a) – Live & Local Shows – update
 - (l) PH&E17.31(b) – Leicester Comedy Festival – to consider the information received
 - (m) PH&E17.31(b) – Quiz night – to consider the information received
8. Parish Hall Matters:
 - (a) To receive Quotation A to supply and fit a fire door in the kitchen
 - (b) To receive Quotations A & B to line mark car parks at the Parish Hall and Somerfield Way
 - (c) To receive Report and Quotation to make repairs to cctv system
9. Parish Hall Matters
10. To receive a Report from the Clerk relating to a tree on the playing fields overhanging a property
11. Forest East Park, Kings Walk Park & Spinney
12. Events
13. Date of next meeting – 27th June 2017 @ 7pm.

Mrs. S. L Jones, Clerk to the Parish Council

